

# What does an effective capacity-building learning programme look like?

Summary of D1.4: “Summary programme of work and capacity building handbook”

FastTrack is building up local authorities’ capacity to help speed up the roll-out of innovations that can help them forge more sustainable mobility and transport. Any project this ambitious must have a clear set of methodologies to build the necessary capacity. FastTrack’s capacity building handbook sets up the methodological framework for all capacity building activities carried out within the project, which aim to support peer-to-peer exchange between local areas.

The project’s **programme of work** is divided into five learning sequences, each with a defined objective. While the first three learning sequences aim at inspiring and gathering knowledge, the two final learning sequences foresee a stepwise application of the knowledge gathered. These sequences will culminate in the production of “innovation deployment plans” by each FastTrack local area. This progressive transition from learning to applying also informs the capacity building methodologies used at the various stages of the project.

The main learning methodologies throughout the five learning sequences are: (1) webinars – online meetings for the exchange of knowledge; (2) study visits – on-site exchanges; (3) speed networking – opportunities to interact with external solution providers; and (4) co-learning, (5) co-creation, and (6) peer-review workshops – workshops that facilitate structured group work.

The **Capacity Building Handbook** details each method, how and when they will be applied in the learning programme, previous applications, and it provides tips on how to apply methodologies in an online context.

These six methods are complemented with learning tools, which all FastTrack cities are invited to use in a flexible way. One such tool is a dedicated online Exchange Hub, which works as a primary, online exchange and communication interface with project partners and among the FastTrack Community of local authorities. Its features enable the Community to collaboratively learn, store information, access a supplier registry, e-courses, and videos.

## Curious to learn more?

Read FastTrack Deliverable 1.4 in full at: [bit.ly/FastTrack\\_D1-4](https://bit.ly/FastTrack_D1-4)

## Background

Local authorities across Europe are motivated to take bold and swift action to accelerate the transition towards more sustainable mobility and transport. However, it is not easy for them to keep pace with innovations in the field that are rapidly changing, nor with ever updating insights regarding what works, where, why, and how to transform innovations into worthwhile, reliable and rapidly-implementable mobility solutions.

CIVITAS FastTrack helps local authorities across Europe to accelerate their transformation by addressing these knowledge, capacity, governance, data, evidence and funding challenges, and by sharing insights from this process with stakeholders around the world. In order to meet local needs and requests, and to provide them with tailored expertise, consultation, support and advice, FastTrack makes use of a range of methods that provide local authorities with opportunities to learn from the best.

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